



Study Plans

There are two windows each academic year for submitting/modifying your study plan, one per semester. The first window for submission/modification will be from **October 15 to November 15, 2025**.

If your study plan is rejected during the first window, you will be able to resubmit it on the dates that will be communicated soon.

PLEASE NOTE:

- Submitting a study plan for the **2025/2026** academic year will **block access to graduation sessions for the 2024/2025** academic year. If you intend to graduate **by April 30, 2025**, and need to change your free choice activities, please use the *graduation-specific* procedure.
- You can submit your study plan **only if you have renewed your enrollment for the 2025/2026 academic year**, meaning the first tuition installment has been paid.

SUBMISSION OF STUDY PLANS A.Y. 2025/2026

Submitting your study plan means selecting:

- Any [curriculum or study track](#) within your degree program;
- Courses within the [elective groups](#) offered by your program;
- [Elective courses](#) chosen freely by the student.

The plan may be submitted:

- **Online:** Students enrolled in programs and cohorts listed in the table under “[Online Study Plan Submission](#)” must submit their plan through the [GCS online platform](#).

A “cohort” refers to the year of enrollment and associated academic regulations listed in the Libretto.

- **Via [Google Form](#):** Required for students who
 - Have transferred, changed programs, or had career reductions;
 - Have a previously approved individual study plan;
 - Participated in Erasmus mobility;
 - Previously submitted a plan via Google Form;
 - Are beyond the standard time (check the table for enrollment year);
 - Are enrolled in a Master’s program and took a required exam during their Bachelor’s degree. In this case, contact your program coordinator for substitution guidance.

If none of the above cases apply to you, submit your plan **online**.

[YOUTUBE VIDEO](#)

(Turn on the english subtitles to follow the tutorial on the online plan submission)

Online Study Plan Submission

A table lists the eligible degree programs and their cohorts for online submission.

Note: Master's students in Biomedical Engineering using the Google Form must attach the required document listed in the table.

If you select free-choice credits (CFU) only from the remaining optional activities and/or those recommended in [the guide](#) for your cohort, your plan will be **automatically approved** and **will not require committee evaluation**.

All other plans will be **reviewed and approved by the committee**. You may choose credits from optional activities, those recommended in the cohort guide, or any course offered by the university.

After compiling your plan, ensure the **total CFUs are correct** (180 for Bachelor's, 120 for Master's). If you exceed the minimum, make sure this is intentional.
Only after checking should you confirm final submission.

BACHELOR'S DEGREES

Nome Corso	Code	Evaluators	Enrollmet year
Ingegneria Ambientale (IAL)	[B254]	Prof.ssa Chiara Arrighi	2023 2024
Ingegneria Civile e Edile per la Sostenibilità (ICE)	[B259]	Prof. Andrea Mannini	2023 2024
Ingegneria Meccanica (MEL) video informativo	[B049]	Prof. Rocco Furferi	2022 2023 2024
Ingegneria Gestionale (GEL)	[B222]	Prof. Mario Tucci	2022 2023 2024
Ingegneria Informatica (INL)	[B047]	Prof. Simone Marinai	2022

			2023 2024
Ingegneria Biomedica (BEL)	[B237]	Prof. Leonardo Bocchi	2022 2023 2024
Ingegneria Elettronica (ETL)	[B244]	Prof. Massimiliano Pieraccini	2022 2023 2024

MASTER'S DEGREES

Course of study	Code	Evaluators	Enrollment year
Ingegneria Civile (CIM)	[B062] [B360]	Prof. Maurizio Orlando	2023 2024 2025
Ingegneria Edile (EDM)	[B063] [B362]	Prof. Vincenzo Di Naso	2023 2024 2025
Ingegneria per la Tutela dell'Ambiente e del Territorio (ATM)	[B072] [B362]	Prof. Riccardo Gori	2023 2024 2025
Geoengineering (GEM)	[B226] [B361]	Prof.ssa Enrica Caporali	2023 2024 2025
Ingegneria Meccanica (MEM)	[B071] [B412]	Prof. Alessandro Ridolfi	2023 2024 2025
Ingegneria Energetica (ENM) Video informativo	[B068] [B410]	Prof. Carlo Carcasci	2023 2024 2025

Mechanical Engineering for Sustainability (MES)	[B248]	Prof. Niccolò Baldanzini	2023
			2024
	[B341]		2025
Management Engineering (MME)	[B271]	Prof. Filippo Visintin	2023
	[B338]		2024
			2025
Ingegneria Informatica (INM)	[B070]	Prof. Simone Marinai	2023
			2024
	[B339]		2025
Intelligenza Artificiale (IAM)	[B241]	Prof. Andrew Bagdanov	2023
			2024
	[B340]		2025
Ingegneria Biomedica (BIM)	[B061]	Prof. Federico Carpi	2023
			2024
	[B359]		2025
Robotics, Automation and Electrical Engineering	[B274]	Prof Benedetto Allotta	2024
	[B336]		2025
Ingegneria dei Sistemi Elettronici (ELM)	[B245]	Prof. Alessandro Cidronali	2023
			2024
	[B337]		2025

Study Plan Submission via Google Form

[Google Form](#) (submission period: October 15 – November 15, 2025)

If your study plan is rejected during the first window, you will be able to resubmit it on the dates that will be communicated soon.

Students under DM 509/1999 regulations or earlier systems must email the form to:

ingegneria.pianistudio@unifi.it

Choosing or Modifying Your Curriculum

The choice of the curriculum (or 'path') will be made as part of the online procedure and **before** proceeding with the actual submission of the study plan.

If, instead, you wish to modify the curriculum already chosen at the time of enrolment, it will be possible to do so before modifying the plan, using the procedure accessible from the [GestioneCarriereStudenti](#) (Student Career Management) area of SOL under "carriera" (career) > "scelta percorso" (curriculum choice).

Once the curriculum change has been made, **it is necessary in any case to inform the student secretariat**, by writing to ing@adm.unifi.it, copying ingegneria.pianistudio@unifi.it. The email must specify any exams taken that were not common with the previous curriculum for which you wish to request recognition (transfer of credits).

The choice must only be made among the curricula active for your cohort of enrolment.

Graduating Students

If you're about to graduate, you can modify your study plan **outside the regular windows**.

Use the **urgent procedure form** and email it from your institutional address to:

 ingegneria.pianistudio@unifi.it

Attach a **PDF of your last approved study plan** (downloadable via [GCS platform](#)).

Requests will be evaluated by the program's teaching committee.

Approval Timelines

- Online-submitted plans will appear in your transcript **once approved** by academic coordinators.
 - Google Form submissions will be reviewed **after the submission window closes**, updated manually by the student office.
Only students whose plans are **rejected** will be notified via email.
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Help and Contacts

- **Support for submitting/changing your study plan is available:** Starting from this academic year, a help desk for filling out study plans is active, managed by student tutors. The help desk will be open from Monday to Thursday, from 09:00 to 13:00 and from 14:00 to 16:00, and on Friday from 09:00 to 13:00, at the School of Engineering, Via di S.Marta, 3 - 50139 Florence - ground floor, right side.
- **Administrative issues:**
Email from your institutional address to ingegneria.pianistudio@unifi.it
Include: student ID, degree program, and a detailed description of your issue.

- **Academic issues:**
Contact your program's academic advisors (details in the table above).
- **Technical problems:**
Use the university's **Help Desk service**.

 [Study Plan Page – School of Engineering \(UniFI\)](#)