



## Study Plans

There are two windows each academic year for submitting/modifying your study plan, one per semester. The next window for submission/modification will be from **April 15 to May 15, 2025**.

### PLEASE NOTE:

- Submitting a study plan for the **2024/2025** academic year will **block access to graduation sessions for the 2023/2024** academic year. If you intend to graduate **by April 30, 2025**, and need to make changes to your plan, use the *graduation-specific* procedure.
- You can submit your study plan **only if you have renewed your enrollment for the 2024/2025 academic year**, meaning the first tuition installment has been paid.

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## SUBMISSION OF STUDY PLANS A.Y. 2024/2025

Submitting your study plan means selecting:

- Any [curriculum or study track](#) within your degree program;
- Courses within the [elective groups](#) offered by your program;
- [Elective courses](#) chosen freely by the student.

The plan may be submitted:

- **Online:** Students enrolled in programs and cohorts listed in the table under "[Online Study Plan Submission](#)" must submit their plan through the [GCS online platform](#).

*A "cohort" refers to the year of enrollment and associated academic regulations listed in the Libretto.*

- **Via [Google Form](#):** Required for students who
  - Have transferred, changed programs, or had career reductions;
  - Have a previously approved individual study plan;
  - Participated in Erasmus mobility;
  - Previously submitted a plan via Google Form;
  - Are beyond the standard time (check the table for enrollment year);
  - Are enrolled in a Master's program and took a required exam during their Bachelor's degree. In this case, contact your program coordinator for substitution guidance.

If none of the above cases apply to you, submit your plan **online**.

**[YOUTUBE VIDEO](#)**

# Online Study Plan Submission

A table lists the eligible degree programs and their cohorts for online submission.

Note: Master's students in Biomedical Engineering using the Google Form must attach the required document listed in the table.

If you select free-choice credits (CFU) only from the remaining optional activities and/or those recommended in [the guide](#) for your cohort, your plan will be **automatically approved** and **will not require committee evaluation**.

All other plans will be **reviewed and approved by the committee**. You may choose credits from optional activities, those recommended in the cohort guide, or any course offered by the university.

After compiling your plan, ensure the **total CFUs are correct** (180 for Bachelor's, 120 for Master's). If you exceed the minimum, make sure this is intentional.

Only after checking should you confirm final submission.

## LAUREE TRIENNALI

Nome Corso	Codice	Referenti / Valutatori	Coorte (anno di immatricolazione e anno di regolamento)	Note
Ingegneria Civile, Edile e Ambientale (CEA)	[B199]	<a href="#">Prof. Johann Antonio Facciorusso</a>	2022	
Ingegneria Ambientale (IAL)	[B254]	<a href="#">Prof.ssa Chiara Arrighi</a>	2023	
Ingegneria Civile e Edile per la Sostenibilità (ICE)	[B259]	<a href="#">Prof. Andrea Mannini</a>	2023	
Ingegneria Meccanica (MEL) <a href="#">video</a>	[B049]	<a href="#">Prof. Rocco Furferi</a>	2021	
			2022	
			2023	
Ingegneria Gestionale (GEL)	[B222]	<a href="#">Prof. Mario Tucci</a>	2021	
			2022	
			2023	
Ingegneria Informatica (INL)	[B047]	<a href="#">Prof. Simone Marinai</a>	2021	
			2022	
			2023	
Ingegneria Biomedica (BEL)	[B237]	<a href="#">Prof. Leonardo Bocchi</a>	2021	
			2022	
			2023	

Ingegneria Elettronica (ETL)	[B244]	<a href="#">Prof. Massimiliano Pieraccini</a>	2022 2023	
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## LAUREE MAGISTRALI

Nome Corso	Codice	Valutatori	Coorte (anno di immatricolazione e anno di regolamento)	Note
Ingegneria Civile (CIM)	[B062]	<a href="#">Prof. Maurizio Orlando</a>	2023 2024	
Ingegneria Edile (EDM)	[B063]	<a href="#">Prof. Vincenzo Di Naso</a>	2023 2024	
Ingegneria per la Tutela dell'Ambiente e del Territorio (ATM)	[B072]	<a href="#">Prof. Riccardo Gori</a>	2023 2024	
Geoengineering (GEM)	[B226]	<a href="#">Prof.ssa Enrica Caporali</a>	2023 2024	
Ingegneria Meccanica (MEM)	[B071]	<a href="#">Prof. Alessandro Ridolfi</a>	2022 2023 2024	
Ingegneria Energetica (ENM)	[B068]	<a href="#">Prof. Carlo Carcasci</a>	2022 2023 2024	<a href="#">Video informativo</a>
Mechanical Engineering for Sustainability (MES)	[B248]	<a href="#">Prof. Niccolò Baldanzini</a>	2022 2023 2024	
Management Engineering (MME)	[B271]	<a href="#">Prof. Filippo Visintin</a>	2023 2024	
Ingegneria Informatica (INM)	[B070]	<a href="#">Prof. Simone Marinai</a>	2022 2023 2024	
Intelligenza Artificiale (IAM)	[B241]	<a href="#">Prof. Andrew Bagdanov</a>	2022 2023 2024	
Ingegneria Biomedica (BEM)	[B061]	<a href="#">Prof. Federico Carpi</a>	2022 2023 2024	<a href="#">Allegato Modifica PDS Filedicontrollo</a>
Ingegneria Elettrica e dell'Automazione (EAM)	[B204]	<a href="#">Prof. Benedetto Allotta</a>	2023	

Robotics, Automation and Electrical Engineering (RAM)	[B274]	<a href="#">Prof. Benedetto Allotta</a>	2024	
Ingegneria dei Sistemi Elettronici (ELM)	[B245]	<a href="#">Prof. Alessandro Cidronali</a>	2022 2023 2024	

## Study Plan Submission via Google Form

For specific programs, you must also attach a control file (downloadable from the table above).

Students under **DM 509/1999 regulations** or earlier systems must email the form to:

✉ [ingegneria.pianistudio@unifi.it](mailto:ingegneria.pianistudio@unifi.it)

**Google Form submission period:** April 15 – May 15, 2025

If your study plan is rejected during the first window, you may resubmit from **May 16 to May 31** via a dedicated Google Form.

## Choosing or Modifying Your Curriculum

You can choose your curriculum **online** and **before the final submission** of the study plan.

To modify an already chosen curriculum (e.g., from enrollment), do so before modifying the plan, using the **SOL platform** → “Career Management” → “Choose Curriculum”.

Once the change is made, passed exams shared between curricula will be automatically transferred. If you want recognition for exams that are not shared, email:

✉ [ingegneria.pianistudio@unifi.it](mailto:ingegneria.pianistudio@unifi.it)

Selections must be made only from the **active Curriculum for your cohort**.

## Graduating Students

If you're about to graduate, you can modify your study plan **outside the regular windows**.

Use the **urgent procedure form** and email it from your institutional address to:

✉ [ingegneria.pianistudio@unifi.it](mailto:ingegneria.pianistudio@unifi.it)

Attach a **PDF of your last approved study plan** (downloadable via [GCS platform](#)).

Requests will be evaluated by the program's teaching committee.

## Approval Timelines

- Online-submitted plans will appear in your transcript **once approved** by academic coordinators.
  - Google Form submissions will be reviewed **after the submission window closes**, updated manually by the student office.  
Only students whose plans are **rejected** will be notified via email.
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## Contact Information

Support for compiling your study plan is available:

- **Administrative issues:**  
Email from your institutional address to [ingegneria.pianistudio@unifi.it](mailto:ingegneria.pianistudio@unifi.it)  
Include: student ID, degree program, and a detailed description of your issue.
- **Academic issues:**  
Contact your program's academic advisors (details in the table above).
- **Technical problems:**  
Use the university's **Help Desk service**.

 [Study Plan Page – School of Engineering \(UniFI\)](#)