

ERASMUS PLUS TRAINEESHIP 2020/2021

Deadline 15/06/2020

INSTRUCTION TO FILL IN THE ON-LINE APPLICATION

The student should connect to the address <https://ammissioni.unifi.it> using his/her credentials of the online services to authenticate and choose the call "*selezione per la formazione di graduatorie per la mobilità internazionale ERASMUS+ per traineeship a.a. 2020/2021*".

The student can choose one of the two types of call, a) or b):

a) Call "*Selezione per la formazione di graduatorie per la mobilità internazionale ERASMUS+ per traineeship a.a. 2020/2021 - Sede generica*": the student chooses to apply for one of the Institution, with which the School has signed an agreement, listed on the [School](#) web page. In this case, each candidate can indicate, in order of preference, the name of the institutions up to a maximum of 3.

In order to close the application, the system requests to complete the Learning Agreement but in effect the on-line format cannot be filled in (the format will be empty in the descriptive part of the project) therefore the student need to print the LA only to close the application.

Instead, **the format of the Learning Agreeent should be dowloaded** from the [School](#) web page, **completed following the instructions and sent by email signed by the student** to international@ingegneria.unifi.it **no later than June 15, 2020**.

b) Call "*Selezione per la formazione di graduatorie per la mobilità internazionale ERASMUS+ per traineeship a.a. 2020/2021 - Sede nominativa*": the student chooses to propose the Host Institution. In this case, the student should produce a "Letter of Intent", using the form available on the [School](#) web page. The Letter of Intent should be signed by a legal representative of the Host Organization and sealed with the stamp of the Host Organization on the first page.

The student should send the scanned copy of the Letter of Intent by email to international@ingegneria.unifi.it within the deadline June 15th, 2020.

In order to close the application, the system requests to complete the Learning Agreement but in effect the on-line format cannot be filled in (the format will be empty in the descriptive part of the project) therefore the student need to print the LA only to close the application.

Instead, **the format of the Learning Agreeent should be dowloaded** from the [School](#) web page, **completed following the instructions and sent by email signed by the student** to international@ingegneria.unifi.it **no later than June 15, 2020**.

It is not possible to apply for both options a) and b).

The original of the Learning Agreement and the Letter of Intent must be delivered to the International Relations Office of the School as soon as it is possible. Within the dead line of this call, it is sufficient to have the documentation by email.