



ERASMUS+ MOBILITY FOR STUDY A.Y. 2025/2026 STEP BY STEP

Call for Application			
When	What	Who does and where	Further information
10 January 2025	Publication Announcement	UNIFI International Mobility Office	UNIFI website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Erasmus+ Studenti Unifi - outgoing students
13 January 2025 1:00 p.m.	Opening online applications	The student applies on TURUL	UNIFI website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Erasmus+ Studenti Unifi - outgoing students
13 February 2025 1:00 pm	Call for Application deadline and closing date on TURUL	TURUL	UNIFI website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Erasmus+ Studenti Unifi - outgoing students
17 February 2025	Deadline for the registration in the Students Career of the taken exams		Art. 8 of the Announcement



Starting from March 6, 2025	Publication of the first School ranking and online acceptance (time for the student to accept the destination online: 3 working days). Any sliding of rankings will follow.	Publication in TURUL of the ranking list by the UNIFI International Mobility office and Online acceptance on TURUL by the student	Art.9 of the Announcement
	Nomination phase of the winning students to the receiving Institutions	International Relations Services of UNIFI Schools	
Before the departure			
When	What	Who does and where	Further information
Before the departure	Informative sessions for winning students	International Relations Services of UNIFI Schools	Contact details on UNIFI website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Servizi Relazioni Internazionali e Delegati delle Scuole
	Submission of the Application form and the accommodation form, if any, to the receiving Institution	The student, in accordance with the deadlines set by the receiving Institution	Receiving Institution website
	Online Learning Agreement Drafting	By the student on GCS Student Career Management	Vademecum Learning Agreement Online available on UNIFI



			website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Erasmus+ Studenti Unifi - outgoing students
	Financial Contract signature	Prepared by the UNIFI International Mobility Office and signed by the student and UNIFI	In the modalities that will be indicated on the webpage Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Erasmus+ Studenti Unifi - outgoing students !
	OLS language test and language course (optional but strongly recommended)	By the student on the Online Language Support platform	https://www.erasmusplus.it/istruzione/superiore/mobilita/online-language-support/
During the mobility			
When	What	Who does and where	Further information
Within 7 days from the start of the mobility	Attendance Certificate (certificate of arrival/departure) stating the beginning of the mobility period	Completed, signed and stamped by the International Relations Office of the receiving Institution and sent by the student to outgoing.erasmus@unifi.it	



Within 30 days from the start of the mobility	Possible Changes to the original Learning Agreement	By the student on GCS Student Career Management	Vademecum Learning Ageement Online available on UNIFI website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Erasmus+ Studenti Unifi - outgoing students
By the end of the mobility period	Possible request for extension of the study period, subject to the approval of the International Relations Office of the host Institution and of the International Relations Service of the UNIFI School	By the student	Contact details on UNIFI website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Servizi Relazioni Internazionali e Delegati delle Scuole
At the end of the Erasmus period and before the return	Request to the host Institution to complete and sign the Attendance certificate (certificate of arrival/departure) with the mobility end date	By the student at the International Relations Office of the host Institution	
Upon return from the mobility			
When	What	Who does and where	Further information
Within 15 days after the end of	Submission of the Attendance certificate	Completed, signed and stamped by the	



the Erasmus mobility period		International Relations Office of the receiving Institution and sent by the student to outgoing.erasmus@unifi.it	
At the end of the Erasmus mobility period and before applying for the recognition of the activities carried out	Upload of the Transcript of Records and/or Confirmation of degree-related research mobility/traineeship	By the student on GCS Student Career Management	
	Completion of the EU Survey	By the student, who will receive an automatic email from the Erasmus+ and European Solidarity Corps platform inviting him/her to fill in the Survey	
Within 30 days after the delivery of all documents	Request for recognition of the activities taken abroad	By the student at the UNIFI School's International Relations Service	Contact details on UNIFI website at Home/Ateneo/Nel mondo/Erasmus+ e Mobilità internazionale/Servizi Relazioni Internazionali e Delegati delle Scuole